

Representative Office

For investors planning to approach Indonesia, Prudenta Business Advisory can assist with establishing initial presence in the form of a Representative Office (RO). ROs may not conduct sale transactions, and are limited to supervisory, administrative and marketing activities. Certain taxes may apply, for example salary taxes for personnel residing in Indonesia as determined by the time test.

Deliverables

- Representative Office License from the Investment Coordinating Board (BKPM)
- Domicile Letter (SKDP)
- Tax Identification Number and Registration Letter (NPWP)
- Business Registration (TDP)

Estimated time

2 - 3 months

Required documents

- a) Articles of Association of parent company, with all amendments, approvals and licenses.
- b) Letter of Appointment of Chief Representative from the parent company.
- c) ID of Chief Representative
- d) Statement Letter from Chief Representative

Prevailing regulation(s)

Presidential Decree No. 90 Year 2000 regarding Foreign Investment Representative Office

Decree of the Chief of the Indonesian Investment Coordinating Body (BKPM) No. 22 Year 2001 regarding Foreign Representative Office

Manullang & Putranto Law Firm

Advocate & Legal Consultants
Receiver & Administrator
Intellectual Property Rights
Certified Mediator & Negotiator

Prudenta Business Advisory

Permits & Licenses
Tax & Accounting
Customs & Immigration
Local & Offshore Incorporations

Peak Developer

Land Acquisition
Title Deed Administration

Peak Brokerage Property & Business

Business Acquisitions
Property Investments
Auction House

Allied Notary Offices

Stephanie Wilamarta, S.H., M.Kn.
Kirana I. M. Wilamarta, S.H., M.Kn.
Yana V. Wilamarta, S.H., M.Kn.
Yenny L. Wilamarta, S.H., M.Kn.